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You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click Submit to forward your application for consideration. If you're not ready to submit your application yet, click Save & Finish Later.

Affiliate Information

[Printer Friendly Version](#) | [E-mail Draft](#)

* Required before final submission

Affiliate IRS Information

The information in this section has been retrieved from the IRS database. If this is not your affiliate, use the back button in your browser to reenter the correct EIN number.

IRS Employee ID Number (EIN)

Affiliate Legal Name

Doing Business As

as it appears on the IRS database

Tax Registration Date

Affiliate General Information

* Affiliate Name

The pre-populated affiliate name is the organization name registered with the IRS for the EIN number provided. You may change this to your local affiliate name if different than what the IRS has on file. Federal Education Association should provide the International Affiliate requesting the grant.

* Street Address

* City\Province

For non-U.S., provide state, province, territory, county as required

* State

For Federal Education Association select "Non-U.S."

* Country

* Postal Code

* Affiliate Type

* Membership Density

* Are you a Local Option UniServ?

* Number of Affiliate Members

* Number of Potential Affiliate Members

Local Affiliate Leadership Contact

LOCAL AFFILIATES, you are required to provide the local affiliate leader's contact information below.
STATE AFFILIATES, skip this section.

Prefix First Name Middle Name\Initial Last Name Suffix

Title

Work Street Address

Work City\Province

Work State

Work Country

Work Postal Code

E-mail

Work Phone Extension Work Fax

Mobile Phone

Request Information

Request General Information

*** Submission Date**

*** Project Title**

Word count 0 of 100

*** Total Request Amount**

*** Is your State Affiliate aware of this grant application?**

Request Primary Grant Contact

The information in this section is pre-populated from the last application you submitted. Please update as applicable to ensure our records are up to date.

Prefix First Name Middle Name\Initial Last Name Suffix

Title

Work Address

Work City/Province

For non-U.S., provide state, province, territory, county as required

Work State

For Federal Education Association select "Non-U.S."

Work Country

Work Postal Code

E-mail

Work Phone

Extension

Mobile Phone

Work Fax

Request Detail

*** Provide a general description of your Urban Grants project.**

Word count 0 of 300

*** Provide a brief description of the need for the project and how it was determined. Indicate the number of Association members and other people involved; how the project reflects NEA's strategic priorities; and how teachers, education support professionals and the Association will benefit from the completion of the project.**

Word count 0 of 300

*** Describe any products and/or outcomes that will result from the project.**

Word count 0 of 300

*** List the principle people involved and their major responsibilities.**

Word count 0 of 300

*** Construct a timeline for the project and note when major activities take place.**

Word count 0 of 300

*** Have you previously been awarded a grant by the Urban Grants Program? If so, indicate the purpose, amount and grant award data of each.**

*** Geographical Area Served by the grant?**

Select the State or Country that is MOST impacted.

- Select One -

*** Membership Category(ies) served by the grant?**

Must = 100%

- Aspiring Educators %
- Active Professional %
- Higher Education %
- ESP %
- Retired %

Strategic Objectives

*** Which one of the NEA Goals is most aligned with the purpose of your grant proposal?**

- Select One -

*** Which one of these ten content areas ("content clusters") best describes the primary focus of your grant proposal?**

- Select One -

*** Select up to five keywords that further describe your grant program content and focus:**

- Affiliate leadership development
- Affiliation campaign
- Aspiring educator organizing/engagement
- Building worksite leadership systems
- Charter school organizing
- Community outreach and engagement (parents, family, community)
- Community schools
- Contract campaign
- Distributive leadership
- Early educator engagement
- Early enrollment
- Ed summer
- Education funding
- Educator Voice, influence, and professional authority
- ESP organizing/engagement
- HBCU organizing
- Higher ed organizing/engagement
- Issues organizing campaign
- Member organizing fellows
- Membership organizing and growth
- Membership recruitment
- My school, my voice campaign
- New bargaining unit - recognition campaign
- New ed campaign
- New educator engagement and supports
- New leaders development
- Organizing for the common good
- Organizing skills training
- Racial justice organizing
- Recruitment of educators of color
- Retired member engagement
- Strike preparation
- Walk-outs
- Winter worksite campaign

Project Budget

Anticipated Budget

*** Amount Requested**

Enter your anticipated budget amounts for each budget category. For those amounts not applicable to your grant budget, leave the default value of zero (0). Please note that you will be required to submit ACTUAL SPENDING by budget category via online progress and final reports.

REVENUE

Revenue in addition to funds requested by NEA

* In-Kind * Affiliates * Non-Affiliates

PERSONNEL\STAFFING

* Salaries * Benefits * Paid Release Time * Stipends * Substitutes

* **SUB-TOTAL: PERSONNEL\STAFFING**

* Provide a detailed justification for the proposed personnel staffing grant expenditures. Enter NA if not applicable.

^
v

Word count 0 of 300

TRAVEL

* Airfare * Mileage * Lodging * Meals * Ground Transportation

* **SUB-TOTAL: TRAVEL**

* Provide a detailed justification for the proposed travel grant expenditures. Enter NA if not applicable.

^
v

Word count 0 of 300

CONSULTANTS\VENDORS

* **SUB-TOTAL: CONSULTANTS\VENDORS**

* Provide a detailed justification for the proposed travel grant expenditures. Enter NA if not applicable.

Word count 0 of 300

OTHER DIRECT


* Training Materials	* Curriculum Materials	* Office Supplies	* Equipment	* Office Space
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
* Postage Comm.	* Printing	* Other Direct		
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		
* SUB-TOTAL: OTHER DIRECT				
<input type="text" value="0"/>				

* Provide a detailed justification for the proposed other direct grant expenditures.


Word count 0 of 300

Anticipated Results


Results Summary

* Statement of Need 

Word count 0 of 300

* Grant Strategy 

Word count 0 of 300

* Evaluation Plan 

Word count 0 of 300

* Sustainability Plan 

Word count 0 of 300

NEA Quantitative Metrics

Provide values for all applicable quantitative metrics below. For those metrics not applicable to your grant request, leave default value of zero (0).

If awarded, actual figures will be collected as part of regular progress reports.

Anticipated # Members Engaged

*

* Of those members engaged, the anticipated # that takes part in other/additional union activities, programs, and/or events

* Anticipated # Members Recruited

* Anticipated # of Sharable Resources Developed

NOTE: These resources are expected to be shared with NEA.

* Anticipated # Community Stakeholders Engaged

* Anticipated # Leaders Identified

Grant Specific Metrics

Please provide detail for up to 8 goals specific to this grant request.

* **Goal 1 Description**

What do you want to accomplish?

Word count 0 of 300^

Word count 0 of 300v

* **Goal 1 Measurable Outcome(s)**

What does success look like?

Word count 0 of 300^

Word count 0 of 300v

* **Goal 1 Key Activities**

Word count 0 of 300^

Word count 0 of 300v

* **Goal 1 Anticipated Total Engagement**

* **Goal 1 Engagement Roles and Purposes**

Word count 0 of 300^

Word count 0 of 300v

Goal 2 Description

What do you want to accomplish?

Word count 0 of 300^

Word count 0 of 300v

Goal 2 Measurable Outcome(s)

What does success look like?

^
v

✓

Word count 0 of 300

Goal 2 Key Activities

^
v

✓

Word count 0 of 300

Goal 2 Anticipated Total Engagement

Goal 2 Engagement Roles and Purposes

^
v

✓

Word count 0 of 300

Goal 3 Description

What do you want to accomplish?

^
v

✓

Word count 0 of 300

Goal 3 Measurable Outcome(s)

What does success look like?

^
v

✓

Word count 0 of 300

Goal 3 Key Activities

^
v

✓

Word count 0 of 300

Goal 3 Anticipated Total Engagement

Goal 3 Engagement Roles and Purposes

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v

✓

Word count 0 of 300

Goal 4 Description

What do you want to accomplish?

^
v

✓

Word count 0 of 300

Goal 4 Measurable Outcome(s)

What does success look like?

^
v



Word count 0 of 300

Goal 4 Key Activities

^
v



Word count 0 of 300

Goal 4 Anticipated Total Engagement

Goal 4 Engagement Roles and Purposes

^
v




Word count 0 of 300

Goal 5 Description

What do you want to accomplish?

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v



Word count 0 of 300

Goal 5 Measurable Outcome(s)

What does success look like?

^
v



Word count 0 of 300

Goal 5 Key Activities

^
v



Word count 0 of 300

Goal 5 Anticipated Total Engagement

Goal 5 Engagement Roles and Purposes

^
v




Word count 0 of 300

Goal 6 Description

What do you want to accomplish?

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v



Word count 0 of 300

Goal 6 Measurable Outcome(s)

What does success look like?

^
v



Word count 0 of 300

Goal 6 Key Activities

^
v



Word count 0 of 300

Goal 6 Anticipated Total Engagement

Goal 6 Engagement Roles and Purposes

^
v



Word count 0 of 300

Goal 7 Description

What do you want to accomplish?

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v



Word count 0 of 300

Goal 7 Measurable Outcome(s)

What does success look like?

^
v



Word count 0 of 300

Goal 7 Key Activities

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v

Word count 0 of 300

Goal 7 Anticipated Total Engagement

Goal 7 Engagement Roles and Purposes

^
v




Word count 0 of 300

Goal 8 Description

What do you want to accomplish?

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v



Word count 0 of 300

Goal 8 Measurable Outcome(s)

What does success look like?

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

Goal 8 Key Activities

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

Goal 8 Anticipated Total Engagement

Input field containing the number 0.

Goal 8 Engagement Roles and Purposes

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

Communications

Communications Plan Summary

A Communications Plan outlines a strategic approach to providing stakeholders with information regarding your project. The plan defines who should be given information, when that information should be delivered and what communications channels will be used to deliver the information. If not applicable you must enter "NA"

* Communications Plan - Description and Goal(s)

What do you want to accomplish?

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

* Communications Plan - Measurable Outcome(s)

What does success look like?

Text input field with up/down arrows and a red checkmark.

Stakeholder Communications Detail

Provide information about how you will reach the specific audience groups below (if applicable).

Internal Audience(s)

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

External Audience(s)

Text input field with up/down arrows and a red checkmark.

Word count 0 of 300

Partner Audience(s)



Word count 0 of 300

National Audience

Word count 0 of 300

Terms

NEA GRANT TERMS

1. Only NEA affiliates are eligible for these NEA grants. By applying for this grant, you affirm that your affiliate is an NEA affiliate subject to the requirements of the NEA Constitution and Bylaws.
2. Record all member recruitment and engagement data (one on ones, new members, and new leaders) in My Workers VAN (or another mutually acceptable and accessible database that allows the information to be appended to the member's profile).
3. Funds will be provided to the affiliate as documented progress is reported and outcomes are achieved, per NEA approval.
4. Progress reports are due electronically in the format provided as agreed upon. This includes budget reports comparing the actual expenses incurred during grant implementation with the original budget. If significant changes are being made to the approved work or budget, the primary grant contact should contact their assigned NEA liaison for prior approval.
5. Affiliate leaders will share program development, materials, and key learnings with other affiliates electronically (e.g., virtual events and www.mynea360.org) and/or at appropriate events.
6. Any grant funds received will be spent by the end of the grant term in accordance with the approved goals, program, and budget. NEA reserves the right to request any remaining funds be returned if unused by the end of the term, or if there has been a lack of progress. If the grant term needs to be altered, the affiliate should contact their assigned NEA liaison for consideration/approval.
7. NEA has the ability, based upon reporting and other discovery, to withhold grant payments if it is determined there is a lack of appropriate progress.
8. A NEA liaison will be assigned to each awarded grant. The affiliate grant contact will respond promptly to communications from the NEA liaison.
9. Grantees are expected to promote the grant program and utilize the NEA brand on all communications and materials as part of the approved communications plan.
10. If your grant request is approved, the information provided in this application will constitute the grant agreement between NEA and your affiliate, including all goals, deliverables and proposed outcomes, and budget. NEA reserves the right to request additional clarifications or terms as part of the grant agreement, which will take the form of an addendum and be mutually agreed upon by NEA and your affiliate.
11. Your affiliate agrees to assign to NEA all right, title, and interest to any copyrightable works, trademarks, and other intellectual property that arises from any course curriculum, professional development sessions for educators, micro-credential courses or similar activities created by your affiliate using the grant funds (collectively, the "Intellectual Property"). In exchange for this transfer of rights, NEA grants your affiliate a limited license to use, reproduce, distribute, and publicly display the Intellectual Property solely in connection with that affiliate's everyday business activities.

If your grant is awarded for \$250,000 or greater, these following terms and conditions will also apply:

1. In recognition of the scale of NEA investment, your affiliate agrees as a condition of receipt of these grant funds, that it shall not disaffiliate from NEA or its state affiliate for at least five years after the date this MOU is executed.
2. If your affiliate terminates its affiliation with NEA or takes any action that justifies NEA's termination of said affiliation under its governing documents and/or policies, this grant agreement will terminate as of the effective date of termination of affiliation. Within thirty days after the effective date of termination of this agreement, pursuant to this section, your affiliate will pay to NEA, as liquidated damages, the full amount of payments made by NEA to your affiliate as part of this grant.
3. The parties agree that any disaffiliation effort, either attempted or completed, shall entitle NEA to a temporary restraining order, preliminary injunctive relief and permanent injunctive relief from a court of competent jurisdiction.

Agreement to Terms

Enter the name of the person who has reviewed the NEA grant terms above and is authorized to agree to them.

* Name of Person Authorized to Agree to Grant Terms

Verify Name of Person Authorized to Agree to Grant Terms

* Title of Person Authorized to Agree to Grant Terms

Attachments

There are no files attached.

Save & Finish Later

Submit